



People's Democratic Republic of Algeria
Ministry of Higher Education and Scientific Research
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Algerian Journal of Human and Social Sciences

ISSN : 2588-1558 / EISSN : 2710-8635

Authors' Guide

The guide for authors contains an explanation of the procedures to follow to publish an article in the journal "Algerian Journal of Human and Social Sciences", via the link of the platform of Algerian scientific journals (ASJP): <https://www.asjp.cerist.dz/en/PresentationRevue/579>, where it explains how to prepare, send and publish the article.

1- Access to the journal on the platform:

Access to the platform is via the link <https://www.asjp.cerist.dz>. By clicking on the "Journals" icon, then clicking on the journal name in the list of journals in alphabetical order. To learn more about the journal, download the "Guide for Authors".

2- Registration on the platform:

In the case of sending an article for publication in the journal, you must register on the platform by opening an account on the link: <https://www.asjp.cerist.dz>. So the author must have an account (username and password) in order to be able to send his article and follow it via the platform (ASJP). All articles are received and evaluated exclusively through the platform.

3- Preparation of the article:

Each article is proposed for publication in the journal "Algerian Journal of Human and Social Sciences" according to the specific research areas of the journal. In order to facilitate the process of accepting the article in the journal, we invite the authors to download the "Template" available on the platform in the "Instructions to Authors" field and to follow it according to the rules of the journal.

4- Submission of the article:

After preparing the article according to the journal template, do the following:

- Click on the "Paper submission" option in the list of options on the right of the page in the space allocated to the journal on the platform (ASJP).
- After clicking on the "Paper submission" icon, an "Information about the paper" form appears. This form must be completed and the article file uploaded to the platform in Word format. Then fill in the author's information precisely, then click on "Submit".

5- Article evaluation process:

- The article is accepted for review or rejected after the journal's editorial board has verified that the author has met the journal's terms of publication (Template).
- In the event that the article is accepted for review, it is sent anonymously (as a PDF file) to two reviewers in order to assess it in terms of content and form.
- The author is automatically informed of the reviewers' report via the platform. In the event of a discrepancy between the two reports, a third reviewer is appointed.
- The article is accepted, accepted with reservation or rejected: if the article has two positive evaluations, it is accepted for publication; if they are negative then it is rejected, but if they are contradictory (one positive and the other negative) a third reviewer is appointed to decide on the acceptance process. In the event that the article has been accepted with reservation, the author must make the required modifications in accordance with the recommendations of the reviewers within a period not exceeding one month, and then resubmit the article via the field "articles accepted under reservation".
- If there is no response from the reviewer (expert) within one month, he will be granted an additional fifteen days. If he still does not respond, he is replaced by another reviewer (expert).
- Notification of acceptance of the article does not necessarily mean publication in the current issue.

6- Article publication follow-up process:

The author can follow the modalities and procedures of evaluation, acceptance and publication using the panel of indicators via his account on the Algerian platform of scientific journals (ASJP), by clicking on the "Connection" field via his account (with the username and password), then by clicking, as author, on the "first" icon (Home): a dashboard appears and contains four icons, through which you can display the submitted papers, accepted papers, rejected papers and papers with reservation.

7- Bibliographic references entry process:

- After having notified the author of the acceptance of the article, he is asked to enter the "bibliographical references" of his article according to the framework specified in the platform, as a condition for completing the publication of the article in the review.

- In order to enter the “bibliographic references”, the author must click on the “References” icon, then on the “Add a reference” icon, then he clicks on “New reference” to insert a specific reference, which it is an article in a journal, a book, a doctoral thesis, etc. Then he clicks on the "save" icon, and after making sure that all references are entered, he clicks on the "Finish" icon.

8-Sending of copyright transfer undertaking:

The publication of the article in the journal via the platform is subject to the sending by the author or authors of the article of a signed copy of the "copyright transfer undertaking" in the form of file (scanned PDF), to the editor in chief of the journal via the following email: revue.ajhss@univ-constantine3.dz (the Copyright file in PDF format can be downloaded from the "Guide for authors" section of the journal on the platform).